

***MINUTES***  
***GRAPHIC REVIEW BOARD***  
***January 7, 2016***

Chairman, John Janek called the meeting of the Graphic Review Board to order on Thursday, January 07, 2016 at 6:00 PM.

**PLEDGE, SWEAR-IN & COMMENTS**

The Pledge of Allegiance was recited and the sole Petitioner was sworn in. Following the welcoming remarks, the Chair stated the Graphic Review Board is a recommending body to the City Council and the Council will make a final determination at their next meeting scheduled on January 19<sup>th</sup>, 2016.

**ATTENDANCE**

Members present: John Janek, Sharon Ryan, Sam Akeman and Andy Mathes. Also present were: Zoning Administrator Steve Willaredt, Building Inspector Ralph Walden and Asst. City Attorney Laura Andrews. Absent: Martha Burich

**MINUTES & AGENDA**

A motion to approve the Minutes from the previous meeting (November 5, 2015) and this evening's agenda was made by Sam Akeman and seconded by Sharon Ryan. Voice vote. All ayes. Motion carried.

**PETITIONER:** Adam Skrzyszewski  
Professional Permits  
3319 Nameoki Rd  
Parcel: 22-1-20-08-14-301-004, 22-2-20-08-14-301-003, 22-2-20-08-14-301-005

The Chair introduced the Petitioner's request to review the non-conforming Sign Ordinance and allow a non-conforming 161 sq. ft. pole sign with 22.4 sq. ft. monument sign and three (3) flush mounted signs having 133.7 sq ft each located at 3319 Nameoki Rd. District Zoned C-5 Highway Commercial District.

Gary Potts of Professional Permits representing Adam Skrzyszewski came forth, introduced himself and stated he is owner of Professional Permits. Mr. Potts stated there will be a 161 sq. ft. pole sign with 22.4 sq.ft , monument sign totaling 170.34 sq. ft and three (3) flush mounted signs 133.7 sq. ft. for CVS. The existing US Bank sign will be relocated closer to the bank facility.

Rob Antrim with T M Crowley & Associates developer for CVS came forth and stated US Bank has 2 signs and 1 Atm machine that will be removed and replaced with a shared sign with CVS on the

corner. Also, relocating the existing sign for US Bank that is located on the corner closer to the bank facility.

Laura Andrews, Asst City Attorney commented on the Sign Ordinance (section 5-8) regarding pole signs. Part A- No pole sign shall be erected, (b) No permit shall be issued for any new or existing pole signs.

**MOTION by Sharon Ryan and seconded by Andy Mathes to approve the Petitioners request for a allow a non-conforming 161 sq. ft. pole sign with 22.4 sq. ft. monument sign and three (3) flush mounted 133.7 sq ft. and relocating the existing US Bank sign located at 3319 Nameoki Rd. District Zoned C-5 Highway Commercial District.**

**ROLL CALL VOTE:**

**John Janek – Yes  
Sharon Ryan – Yes  
Sam Akeman – Yes  
Andy Mathes- Yes**

**Motion Carried.**

**NEW BUSINESS**

**UNFINISHED BUSINESS**

**None Voiced.**

**MOTION to adjourn by Andy Mathes, second by Sam Akeman. Voice vote. All ayes.**

**Respectfully submitted,  
*Bonnie Dickerson*  
Secretary,  
Graphic Review Board**

**GRAPHIC REVIEW BOARD ADVISORY REPORT**  
**Date of Hearing January 7, 2016**

**PETITIONER:** Adam Skrzyszewski  
Professional Permits

**LOCATION:** 3319 Nameoki Rd.

**REQUEST:** by Sharon Ryan and seconded by Andy Mathes to approve the Petitioners request for a non-conforming 161 sq. ft. pole sign with 22.4 sq. ft monument sign and three (3) flush mounted signs having 133.7 sq. ft. each and relocate the existing US Bank sign on the corner closer to the bank facility.

**ROLL CALL VOTE:**

<b>John Janek</b>	<b>Yes</b>
<b>Sharon Ryan</b>	<b>Yes</b>
<b>Sam Akeman</b>	<b>Yes</b>
<b>Andy Mathes</b>	<b>Yes</b>

**Motion Carried.**